



Republic of the Philippines
Department of Education

National Capital Region

SCHOOLS DIVISION OFFICE OF VALENZUELA CITY

Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	HRTD	
OSDS-HRTD-0001	Train the Supervisors! - A 3Day Capacity Building on Formal Investigation Committee Members	HRDS, LEGAL	NP-SVP-Lease of Venue	September 10-13, 2024				HRTD Fund	246,000.00	246,000.00	Lease of Venue, Accommodation with Meals Package of participants for Training/Seminar
CID-HRTD-0002	Capacity Building for Illustrators, Layout Artists, and Storybook Writers Cum Storybook Writeshop	LRMS	NP-Small Value Procurement	August 29-31, 2024				HRTD Fund	120,750.00	120,750.00	Food/Meals of participants for Writeshop
CID-HRTD-0003	Training Workshop on "Learning Resource" Standard Processess- Development and Quality Assurance	LRMS	NP-Small Value Procurement	September 17-19, 2024				HRTD Fund	107,800.00	105,000.00	Food/Meals of participants for Training/Seminar
										2,800.00	Token for Speaker
CID-HRTD-0004	Capacity Building on Peace and Global Citizenship Education for Teachers	EPS-ESP	NP-Small Value Procurement	September 17-19, 2024				HRTD Fund	89,200.00	88,200.00	Food/Meals of participants for Training/Seminar
			NP-Small Value Procurement							1,000.00	Seminar Supplies/Tarpaulin
CID-HRTD-0005	PPSSH Priority Strands Professional Development Program	PSDS	NP-SVP-Lease of Venue	September 23-27, 2024				HRTD Fund	730,050.00	710,000.00	Lease of Venue, Accommodation with Meals Package of participants for Training/Seminar
			Shopping							20,050.00	Training Supplies/Materials

7

CID-HRTD-0006	Training of Kindergarten Teachers on Music, Movement, and Arts	EPS-KINDER	NP-Lease of Venue	September 4-6, 2024	HRTD-Continuing	402,900.00	384,000.00	Lease of venue, Accommodation with Meals Package of participants for
			Shopping/SVP				18,900.00	Training Supplies/Materials
CID-HRTD-0007	Learning Action Cell Session for ALS Champions: Embracing Diversity and Strengthening Literacy Among Basic Literacy Program Learners	ALS	NP-Small Value Procurement	October 2-4, 2024	HRTD Fund	31,500.00	31,500.00	Food/Meals of participants for Training/Seminar
CID-HRTD-0008	Upskilling Receiving Teachers' Competence in Handling Learners with Disability in the K to 12 Inclusive Education	PSDS-SPED	NP-SVP-Lease of Venue	October 3-4, 2024	HRTD Fund	104,975.00	102,900.00	Food/Meals of participants for Training/Seminar
			Shopping				2,075.00	Training Supplies/Materials
CID-HRTD-0009	CID-ILTABS (Instructional Leaders Technical Assistance Bundle for Schools)	PSDS	NP-SVP-Lease of Venue	October 16-18, 2024	HRTD Fund	365,350.00	348,000.00	Lease of Venue, Accommodation with Meals Package of participants for Training/Seminar
			Shopping				17,350.00	Training Supplies/Materials
SGOD-HRTD-0010	Capability Building for Newly Hired and Promoted School Leaders	HRDS	NP-SVP-Lease of Venue	November 18-22, 2024	HRTD Fund	411,625.00	400,000.00	Lease of venue, Accommodation with Meals Package of
			Shopping				11,625.00	Training Supplies/Materials
SGOD-HRTD-0011	PROGRAM E.Q.U.I.P: Elevating Quality and Uniformity of the Implementation of PPAs): A Capability Workshop of Division abd Schools QATAME Associates	SMME	NP-Small Value Procurement	October 8-10, 2024	HRTD Fund	113,550.00	94,500.00	Food/Meals of participants for Training/Seminar
			Shopping				19,050.00	Training Supplies/Materials
SGOD-HRTD-0012	Upskilling of SDO Personnel on Quality Management System (QMS)	SMME	NP-Small Value Procurement	November 2024	HRTD Fund	207,500.00	207,500.00	Lease of Venue, Accommodation with Meals Package of participants for Training/Seminar
			Shopping				Training Supplies/Materials	

9

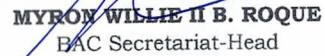
SGOD-HRTD-0013	Short-Course Program on Leadership and Governance	YFD	NP-SVP-Lease of Venue	November 21-23, 2024	HRTD Fund	300,000.00	292,000.00	Lease of Venue, Accommodation with Meals Package of participants for Training/Seminar
			Shopping				8,000.00	Training Supplies/Materials
SGOD-HRTD-0014	Social Marketing and Partnership Building Competencies for School Leaders	SOCMOBN	NP-Small Value Procurement	November 5-7, 2024	HRTD Fund	85,950.00	83,250.00	Food/Meals of participants for Training/Seminar
			Shopping				2,700.00	Training Supplies/Materials
SGOD-HRTD-0015		SHNS	NP-Small Value Procurement	November 19-21, 2024	HRTD Fund	57,750.00	51,875.00	Food/Meals of participants for Training/Seminar
			Shopping				5,875.00	Training Supplies/Materials
						PHP 3,374,900.00	PHP 3,374,900.00	

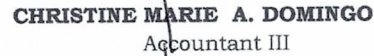
Prepared by:

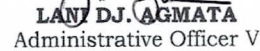
Availability of Funds:

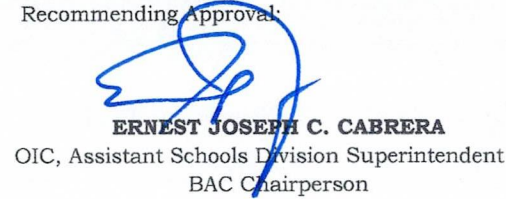
Recommending Approval:

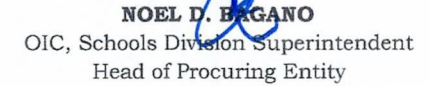
Approved:


MYRON WILLIE II B. ROQUE
 BAC Secretariat-Head


CHRISTINE MARIE A. DOMINGO
 Accountant III


LANI D.J. AGMATA
 Administrative Officer V


ERNEST JOSEPH C. CABRERA
 OIC, Assistant Schools Division Superintendent
 BAC Chairperson


NOEL D. BRGANO
 OIC, Schools Division Superintendent
 Head of Procuring Entity